

DANVILLE STATION HOMEOWNERS ASSOCIATION

RECREATION KEY POLICY

EFFECTIVE MAY 1, 2007

The following is a policy for the issuance of keys to access the pool, tennis courts and playground gates in the association.

- 1) Key (s) will be issued to each Danville Station homeowner and/or their tenant. The owner must provide a letter authorizing Danville Station Homeowners Association to issue a key to their tenant. Proof of identification with the appropriate Danville Station address (driver's license, utility bill, etc) will be required when each homeowner or tenant signs for the key. Danville Station Homeowners Association will distribute the keys and maintain the key log.
- 2) Each home will be issued one (1) key (stamped with a lot designation), and a second key upon request, both at no charge.
- 3) There will be a \$100 fee for any replacement key.
- 4) The keys are restricted, which means that duplication is prohibited. Any duplication of the key (s) will result in a fine as established by the Board of Directors according to the By-Laws, Article VI; Section 1 (a) .The Board of Directors of Danville Station Homeowners Association reserves the right to determine the dollar penalty for such actions.
- 5) At change of title, each owner is responsible for providing, to their buyer, all keys issued to homeowner by Danville Station Homeowners Association. Failure to do so will result in a charge to the seller of \$100 per key, as if the key had been lost.